



REGULAR MEETING OF COUNCIL

Held Electronically and in the George Fraser Community Room,
Ucluelet Community Centre, 500 Matterson Drive, Ucluelet
Thursday, October 10, 2024 @ 4:00 PM

MINUTES

Present: **Chair:** Mayor McEwen
Council: Councillors Anderson, Hoar (Via Zoom), Kennington, and Maftai
Staff: Bruce Greig, Director of Community Planning
Abby Fortune, Director of Community Services
Joseph Rotenberg, Manager of Corporate Services
Kevin Cortes, Harbour Manager (Contractor)
Anneliese Neweduk, Planner
Nancy Owen, Executive Assistant

Regrets:

1. CALL TO ORDER

The October 10, 2024, Regular Council Meeting was called to order at 4:00 PM.

1.1 ACKNOWLEDGEMENT OF THE YUULU?IŁ?ATH

Council acknowledged the Yuulu?ił?ath, on whose traditional territories the District of Ucluelet operates.

1.2 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

2. LATE ITEMS

2.1 Letter of Support Request - Yuulu?ił?ath Government

2.2 Alternate Appointment to Clayoquot Biosphere Trust Board of Directors

2.3 Additional Correspondence Related to Temporary Use Permit 24-04

2024.2288.REGULAR *IT WAS MOVED AND SECONDED:
THAT the agenda be amended by:*

- adding the late item “Letter of Support Request - Yuulu?it?ath Government” as agenda item 8.2,
- adding the late item “Alternate Appointment to Clayoquot Biosphere Trust Board of Directors” as agenda item 8.3, and
- adding the late item “Additional Correspondence Related to Temporary Use Permit 24-04”, which includes two letters, to agenda item 6.1.

CARRIED.

3. APPROVAL OF THE AGENDA

3.1 Procedural Motion to Adopt the October 10, 2024, Regular Council Meeting Agenda

2024.2289.REGULAR *IT WAS MOVED AND SECONDED:*

THAT the October 10, 2024, Regular Council Meeting Agenda be adopted as amended.

CARRIED.

4. UNFINISHED BUSINESS

There was no unfinished business.

5. BYLAWS

5.1 Zoning Amendment and Development Variance Permit for 1768 Peninsula Road *Anneliese Neweduk, Planner*

Ms. Neweduk presented this report.

In response to Council questions, Staff clarified that the variance related to the parking isle width is supportable as it meets the fire access lane minimum width requirements outlined in the Fire Services Development Design Policy.

The applicant's agent was available to answer Council questions.

2024.2290.REGULAR *IT WAS MOVED AND SECONDED:*

THAT Council give first and second reading to District of Ucluelet Zoning Amendment Bylaw No. 1356, 2024, and direct staff to give notice for a public hearing to receive input on the bylaw and on Development Variance Permit 24-08.

CARRIED.

6. REPORTS

6.1 Temporary Use Permit 329 Forbes Road *Maddie Haynes, Planning Assistant*

Bruce Greig, Director of Community Planning, presented this report.

In response to Council questions, Staff clarified that Council approval is needed for mobile vending business licences and the Temporary Use Permit is required because the site is not on Main Street or Peninsula Road where the zoning bylaw currently allows for mobile vending. Staff noted that at a previous meeting, Council supported looking at bylaw and policy changes for mobile vending, but as a lower priority item after housing initiatives.

The applicant, Jason Bival, Owner of Long Beach Event Co. outlined the history of his operation, his planned operating schedule and the need for an on-site commercial kitchen.

Council noted the correspondence included in the agenda package on the proposed Temporary Use Permit, and invited further public input.

Staff read three unpublished correspondence items on the Temporary Use Permit. All three letters were in support of the Permit. There was no additional public input.

2024.2291.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council authorize the Director of Community Planning to issue Temporary Use Permit 24-04 to allow mobile vending use at 329 Forbes Road for a period of 3 years.*

CARRIED.

2024.2292.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council authorize the issuance of a business license for Mobile Vending for Long Beach Event Co. at 329 Forbes Rd.*

CARRIED.

7. NOTICE OF MOTION

There were no notices of motion.

8. CORRESPONDENCE

8.1 **Four-Way Stop at Bay Street & Peninsula Road**
Todd Evalina, Ucluelet Resident

8.2 **Letter of Support Request - Yuułuʔiłʔatḥ Government**
Charles McCarthy, President, Yuułuʔiłʔatḥ Government

2024.2293.REGULAR *IT WAS MOVED AND SECONDED:
THAT Council authorize a letter of support for Yuułuʔiłʔatḥ Government's application to the Green and Inclusive Community Buildings grant program to fund the construction of a new community centre in hitac'u.*

CARRIED.

8.3 Alternate Appointment to Clayoquot Biosphere Trust Board of Directors
Rebecca Hurwitz, Executive Director, Clayoquot Biosphere Trust

2024.2294.REGULAR *IT WAS MOVED AND SECONDED:*

THAT Council direct Staff to commence the recruitment process for the Alternate Clayoquot Biosphere Trust Board of Directors position appointed by the District of Ucluelet.

CARRIED.

9. INFORMATION ITEMS

9.1 Small Craft Harbour Report Update
Kevin Cortes, Harbour Manager and Abby Fortune, Director of Community Services

Mr. Cortes presented this information report.

In response to Council questions, Mr. Cortes outlined his summer staffing and noted that he will provide historic statistics in future quarterly reports. Staff also clarified that there has been limited communications with Harbour Air since they last requested dedicated moorage.

9.2 Proclamation of October as Foster Family Month in British Columbia
Cory Heavener, Provincial Director of Child Welfare

10. MAYOR'S ANNOUNCEMENTS AND COUNCIL COMMITTEE REPORTS

10.1 Councillor Shawn Anderson
Deputy Mayor, April 1 - June 30, 2024

Councillor Anderson attended:

- the Ucluelet Chamber of Commerce Economic Development Committee meeting on October 10th,
- the Pacific Rim Arts Society's art show opening night featuring Katsumi Kimoto and Mary Harvey on October 5th, and
- the 75th Fire Department Anniversary on October 5th.

10.2 Councillor Jennifer Hoar
Deputy Mayor, January 1 - March 31, 2024

10.3 Councillor Ian Kennington
Deputy Mayor, July 1 - September 30, 2024

Councillor Kennington attended the Ucluelet Chamber of Commerce

Economic Development Committee meeting on October 10th.

**10.4 Councillor Mark Maffei
Deputy Mayor, October 1 - December 31, 2024**

Councillor Maffei attended the Ucluelet Chamber of Commerce networking mixer held at Heartwood Kitchen on October 3rd and on October 5th, he attended the Ucluelet Fire Rescue's 75th Anniversary open house.

10.5 Mayor Marilyn McEwen

The Mayor acknowledge that the annual Edge to Edge Marathon will take place on Sunday, October 20th and noted associated road closures on Marine Drive. She also invited Council to present participant medals.

Mayor McEwen attended:

- a Tourism Ucluelet meeting on September 25th,
- an Alberni-Clayoquot Regional District (ACRD) Board of Directors Meeting on September 25th, where they discussed the BC Transit Regional Service augmenting the West Coast Transit Service to include evening and other additional service hours,
- the Truth, Honour & the Way Forward Exhibit on September 30th, at the Ucluelet Secondary School,
- the ACRD Transportation Advisory Committee meeting on October 2nd, where there was a presentation by the Island Rail Corridor Foundation and discussions about the alternate routes to the west coast,
- the radio session on Tuff City Radio for Talks of the Town on October 3rd, where regional issues were discussed with Mayor Law,
- the Ucluelet Chamber of Commerce networking mixer on October 3rd, which was co-hosted by Heartwood Kitchen and the Ucluelet Brewing Company,
- the 75th Anniversary Open House of the Ucluelet Fire Rescue on October 6th,
- the Barkley Community Forest Corporation Board Meeting on October 9th; Council will tour the community forest in the Spring, and
- an ACRD Board Meeting and the Provincial all candidates meeting on October 9th.

11. QUESTION PERIOD

There were no questions.

12. CLOSED SESSION

There was no closed session.

13. ADJOURNMENT

13.1 Procedural Motion to Adjourn the October 10, 2024, Regular Council Meeting

2024.2295.REGULAR *IT WAS MOVED AND SECONDED:*

***THAT** the October 10, 2024, Regular Council Meeting be adjourned at 5:01 PM.*

CARRIED.

CERTIFIED CORRECT:

Duane Lawrence, Corporate Officer

Marilyn McEwen, Mayor